

## CYNGOR CYMUNED SESSWICK / SESSWICK COMMUNITY COUNCIL

Minutes of Council Meeting held on Friday 15<sup>th</sup> May 2026 at 6.00pm  
at Robinwood Centre

Draft for minute book 1455  
page 1 of 4

**Councillors Present** Cllr H Rowland [Chair] Cllr S Whitby [Vice Chair]  
Cllr R Jones Cllr S Jones Cllr E Theunissen

**In Attendance** Cllr J Pritchard [WCBC] F Collins [Clerk]

26/149 - **Appointment of Chair** Cllr H Rowland is willing to stand as Chair for the coming year - Proposed SW Seconded RJ Agreed unanimously

26/150 - **Appointment of Vice Chair** Cllr S Whitby is willing to stand as Vice Chair for the coming year - Proposed ET Seconded HR Agreed unanimously

26/151 - **Apologies for absence** Cllr S Glover

26/152 - **Declarations of interest** None

26/153 - **Public Participation**, standing orders 3e-3k.

No request had been received for public attendance or participation

26/154 - **Confirmations of previous minutes (meeting of 20<sup>th</sup> March 2026)**

Proposed by RJ and seconded by SW and agreed unanimously to be a record of the meeting Signed HR

26/155 - **Matters arising** from Minutes of 20 March 2026.

- a) Speed camera report update to police and others. R J reported on his communications with N Wales Police and subsequently with the Accident Reduction Officer and Fire & Rescue representative for a monitoring visit on 22 March. This had resulted in the issue of several speeding tickets, several warnings, and further investigations which may result in prosecutions at Crown Court in the future. **Agreed** to update the Speed Camera Data and submit it to the police for future visits, which will depend on availability of officers' time for this locality. **Action – Clerk**
- b) Community speed watch group status update. No responses to date.
- c) Face Book update. S J reported that there are now 39 followers on Facebook
- d) Street Lights update. RJ Reported on the change to Eco-tricity from Scottish Power and there appears to have been double payment in April **ACTION** Clerk
- e) 20 -30 mph consultation complaint update – No longer pursued - JP reported on the communication from PCSO and that Go Safe will follow up the request for monitoring and enforcing the speed limit.
- f) Missing road signs. JP reported on discussions with WCBC and the forthcoming meeting with council representatives on 18<sup>th</sup> May. **Noted** that the PIP application included funds for improved signage for the community.

26//156 **Confirmation of appointments to SCC committees, working parties and representatives on other bodies (previously agreed as follows)**

- a) Dame Dorothy Jeffrey's Charity Trustee - Cllr S Jones
- b) One Voice Wales Wrexham / Flintshire - Cllr S Whitby.
- c) Wrexham Town and Community Council Forum - Cllr S Glover and Cllr R Jones.
- d) Wrexham Waste Recycling Group Community Liaison Panel - Cllr H Rowland
- e) Personnel Committee - Cllr R Jones, Cllr H Rowland

- f) Play working party - Cllr S Jones.
- g) Community agent forum representative - Cllr R Jones.

All committee representatives agreed as above subject to Cllr S Whitby added to Personnel Committee. **ACTION** RJ / Clerk to update the website

It was **agreed** that minutes of the WCBC Town /Community Council minutes to be distributed to all members. **ACTION** Clerk

#### 26/157 Vacancy for councillor update.

Notice to be posted on the Noticeboard and Website. **ACTION** Clerk to follow up.

If no request for election, follow up with co-opting procedure. **ACTION** Chair and Clerk to follow up

#### 26/158 Consideration of other business.

**Decisions taken between meetings** as authorised under standing order 27

- a) Response to Planning applications P/2026/ 0207 and 0208 Pickhill Farm **Noted** that SCC response had been submitted.
- b) Response to Planning application P/2026/0254 Robinwood Centre. **ACTION** supported.

#### 26/159 Finance.

##### A. Invoices and cheques.

Company	Details	Chq. Number	Amount
Scottish Power	Street Lights Electricity Supply	DD Feb 2026	£79.50
WCBC	Street Light maint. to 31/12/2025	000852	£123.71
F Collins	Clerks expenses	000854	£39.9

##### B. Bank Financial Statements to date

Current Account – at 31 <sup>st</sup> Dec 2026	£2943.65
VAT Refund £480.95	
Reserve Account – at 28 <sup>th</sup> Feb 2026 -	£5089.94
Interest Feb. 2026 [£3.71]	

##### C. Budget Actual / Forecast 2025/26 -

- a) Scottish Power charges to be checked to avoid duplicate payment. **ACTION** Clerk
- b) Notice had been received from Zurich Insurance of increased premium. **ACTION** Clerk to obtain alternative quotation
- c) Audit Wales fees had been disputed and further information received. **ACTION** Clerk to follow up and report on correct fees.
- d) Draft results for the year 2025/26 Annual Return / Governance statement agreed and terminology amended. **ACTION** Clerk to submit for internal Audit
- e) Accounting Package used by the previous clerk to be investigated. **ACTION** Clerk to follow up

#### 26/160 Planning Applications

P/2024/0176 - Maelor Works certificate for an existing use of operation (In retrospect).  
Pending.

It had been reported by a resident that a 'Dog Rescue Service' had been established recently and was operating on the site, causing nuisance and noise to neighbours. They had reported to SCC that there were 50 dogs on the site and concern was expressed about the conditions at the site and the welfare of the animals. **JP** to follow up and report back on the enforcement position for this site and the Dog Rescue service in particular.

Discussion also took place on a recent business closed by WCBC on the site, and delays in progress relating to the unauthorized developments at Maelor Works, now in its seventh year. Concern was expressed relating to the 10 years rule.

**ACTION** Clerk to write to RSPCA, and WCBC Planning / Enforcement- follow up on progress since the meeting with Matthew Phillips, Steph Nolf and Louise Phillips in January.

Also reports of 'Fly tipping / litter on the road near Gas Works in vicinity of Bedwell Brook on private land.

**ACTION** Clerk to write to WCBC/ NRW to enquire about who is responsible for investigation and for its removal.

P/2022/2024 /0820 - Maelor Foods Noise mitigation on site to be carried out. Pending  
P/2025/0234 2, Sunny View LL13 OUB -Single storey rear extension and vehicular access.

Pending

P/2025/0709 Bedwell Cottage Two story extension and side extension. **Granted** delegated powers.

P/2025/0886 Bridge over Clywedog S. of WIE in retrospect. Pending

P/2026/ 0207 and 0208 Pickhill Farm, as 25/158 above. Pending

P/2026/0254 Robinwood Centre single story building. Pending.

**ACTION** Clerk to write to planning, SCC support the application.

**26/161- Review and update of the Code of Conduct, Financial Regulations, Standing Orders and SCC Policies and Plans - to be found on SCC Web site.**

- a) Code of Conduct
- b) Financial Regulation. Clerk reported that updated Regulations had been distributed to members for approval
- c) Standing Orders
- d) Retention Policy
- e) Training Plan
- f) GDPR Policy
- g) General Privacy Policy
- h) Privacy Notice (Staff and Members) Policy
- i) Freedom of information
- j) Biodiversity and Resilience Ecosystems Duty Report
- k) Complaint's procedure.

All the above were agreed as having been reviewed, and updated where necessary.

**ACTION** Clerk and RJ to update and publish on the website.

26/162- County Councillors report -JP meeting scheduled for Mon 18 with WECBC officers. **ACTION** HR / RJ to feedback at next SCC meeting.

26/163 - Police Report - Lisa Davies. Report noted

26/164 - Reports from other meetings. Wrexham Town & CC forum. SG had attended a recent meeting and report circulated.

26/165 - Report from Courses attended

Clerk had attended an online course for the audit 2025-26 from Audit Wales. HR to attend the Audit Wales course on 21<sup>st</sup> May.

26/166 - Pride in Place Impact. Update

Application had been submitted and acknowledged. RJ to lead on this project with support from all members in specific areas of interest. **ACTION** All

Discussion on the use of CCTV in conjunction with WCBC in the PIP application. JP to **follow up and feedback** to RJ for action as appropriate.

26/167 - RWE Solar proposal developments

SW reported That RWE had withdrawn the application due to a] difficulty in National Grid connection and b] the overall viability of the project and that NRW have to 'Re-Stock' the site that they had left.

**Noted** that WCBC Local Development Plan [LDP] is in abeyance and that the area of SCC and surrounding land is still shown as suitable for solar farm development. Also, the old LDP is currently used by WCBC planning dept. when reviewing planning applications. It was **agreed** that SCC needs to ensure it is properly engaged and its voice is heard in future developments of this nature and future LDP preparation and updates. **ACTION** JP to feedback to WCBC Planning.

26/168 – AOB Future meetings for 2026 on Fridays at 6pm

- National Gardens Scheme would be open at Bron Afon Hall [SW] on 27/28 June  
**ACTION** Poster to be distributed to other local CCs
- 24<sup>th</sup> July - at Piercy Hall Marchwiel.
- 18<sup>th</sup> September at Robinwood Centre
- 20<sup>th</sup> November at Robinwood Centre

Meeting Closed 19.45 pm